

From: DPA EIS Helpdesk
Sent: Friday, May 30, 2003 11:56 AM
To: All DPA Statewide Staff; All DPA State Associates
Subject: Important Mass Change Reminder

Broadcast to all DPA Staff
from Systems Operations

Important Mass Change Reminder

Saturday evening, May 31, 2003, we will be running the annual Temporary Assistance and Food Stamp Mass Change jobs for all TA and TA/FS two-parent UP households. The Mass Change jobs reduce the TA benefit by 50% and recalculate the FS allotment based on the smaller TA grant.

Temporary Assistance and Food Stamp Mass Change reports will be mailed to offices statewide the week of June 2.

- The MASS1 report lists cases that were mass changed for both TA and FS.
- The MASS2 report lists cases that were not mass changed for both TA and FS.

Use the MASS2 report to identify TA/FS cases that were rejected by the mass change jobs. These cases must be checked and processed to ensure that July benefits are authorized and correct.

The MASS2 report will also identify penalized TA households. The FS portion of these cases will not be mass changed and the case will appear on the MASS2 report. **These cases must be re-worked for July FS benefits and the ROLL PCN on the FSAD screen must be changed to the caseworker's PCN.**

Due to the Prospective Budgeting changes that have been made in EIS, if a *Y* is entered in the SEASONAL OVR (Override) field for July TA benefits on the TAPD screen, it will remain there until the Seasonal Benefit Reduction season is over. Caseworkers will not have to enter the *Y* in this field for August and September benefits.

For more information regarding the seasonal benefit reduction please refer to the broadcast, *Seasonal Benefit Reduction*, sent to field staff on May 16, 2003.

If you have any system questions, please contact Systems Operations Help Desk at DPA EIS Helpdesk or EISHelp@health.state.ak.us <<mailto:EISHelp@health.state.ak.us>>.